

## INSTITUTE OF HEALTH & MANAGEMENT PTY LTD.

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## What documents do I need to submit for a FEE-HELP application

To apply for FEE-HELP you need to submit the following documents:

- 1. Request for FEE-HELP Assistance form:
  - This is the main application form, which you must obtain from your education provider (IHM in this case)
  - You need to complete and submit this form by the census date of your first course.
- 2. Tax File Number (TFN):
  - You must provide your valid TFN on the application form
  - If you don't have a TFN yet, you can submit a "Certificate of Application for a TFN" from the Australian Taxation Office (ATO).
- 3. Unique Student Identifier (USI):
  - You must provide your USI to your education provider before the first census date
- 4. Proof of citizenship or visa status:
  - Australian citizens don't need additional documentation
  - If you're a visa holder, you may need to provide an extract from the Australian Government portal VEVO outlining your visa subclass, status, and conditions.
- 5. Proof of academic suitability:
  - This may include your Australian Senior Secondary Certificate of Education, ATAR score, or other qualifications
- 6. Proof of identity:
  - While not explicitly mentioned in the search results, it's generally required for enrollment purposes

Remember to submit all required documents before the census date of your first course. If you don't submit the completed form and necessary documentation by the census date, you won't be eligible for FEE-HELP for that course, and you'll be responsible for paying the tuition fees upfront.